

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

October 15, 2020
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Solarz presiding. Other Board members present: Bob Dillard, Melissa Cribbins and Dr. Charles Sharps. Water Board staff present: Ivan D. Thomas, General Manager; Jeff Page, Operations Manager; Matt Whitty, Engineering Manager; Jeff Howes, Finance Director; Board Legal Counsel Jim Coffey was present. David Milliron, North Bend City Administrator was present. Present via teleconference were Bryan Tichota, Customer Relations Supervisor; John McKeivitt, Water Treatment Supervisor; and Aaron Speakman of The Dyer Partnership. Media present: None. Chair Solarz opened the meeting at 7:00 a.m. and led the Board and assembly in the Pledge of Allegiance.

Chair Solarz asked if there were any corrections or additions to the October 1, 2020, Regular Board meeting minutes. Dr. Sharps moved the minutes be approved as written. The motion was seconded by Ms. Cribbins and passed unanimously.

Chair Solarz asked if there were any public comments, and there were none.

Regarding the proposed extension of The Dyer Partnership's Engineering Services Contract, Mr. Thomas stated The Dyer Partnership was retained as the utility's engineering consultant for planning and design of prior year's projects since FY 2014. This Agreement for Professional Services was extended to June 30, 2020 by an Amendment to the Agreement dated October 26, 2017. Staff proposes to extend their contract for an additional three years, through June 30, 2023. Each project would be scoped and negotiated separately by task order. The proposed amendment for contract extension was given to Board members in their Board packet.

Task Orders covered in the prior contract extension included the ACH Tank Replacement and Chlorine Gas Conversion at the Water Treatment Plant, 6th Avenue Bridge water line replacement, and cost comparison study for trenchless installation of the water main crossing the McCullough Bridge.

The current FY 2021 budget includes projects for Master Planning and Hydraulic Modeling which staff will need assistance from The Dyer Partnership to complete. Final scope and fees for this project have yet to be negotiated.

The Dyer Partnership's performance has been very well for the Water Board on the FY 2017-2020 projects. Aaron Speakman stated everything is basically material based and they work through task orders and expedite their services as best they can. After a brief discussion, Dr. Sharps moved to authorize The Dyer Partnership's contract extension for three years through FY 2023. The motion was seconded by Ms. Cribbins and passed unanimously.

Regarding the Wisconsin Pump Station Final Design, for decades the Water Board has been operating the Wisconsin Pump station to feed the Charleston area. In peak times, demand to serve the fisheries and other commercial uses in the area have stressed the pump to the point of capacity and inefficiency. This scenario has played out over the last several years, sometimes leaving the area without adequate emergency pumping capacity.

Over the last two years, staff has worked with RH2 Engineering to complete a plan and design for a more adequate and efficient pump station to be constructed in the near future. Staff and RH2 are making final edits to the bid package for the new Wisconsin pump station. Staff proposes to advertise for bids at the end of October and open bids in early December. Construction is planned for late winter and spring of 2021. Dr. Sharps asked why staff is waiting for December for bids. Mr. Whitty stated the engineer has additional work to do on final specifications.

The design was substantially complete in February 2019 with an engineer's construction cost estimate of \$409,200 including a 10% contingency. The 2019 RSMeans construction cost index for Oregon was used to increase this estimate by 2.9% per year to arrive at an adjusted cost estimate of \$433,300 for the planned 2021 construction. The fiscal year 2020 and 2021 budgets include a total of \$463,700 for construction and in-house construction management.

Mr. Dillard inquired who would be performing the inspection services. Mr. Whitty stated inspection would be done in-house by himself and Jason Mills, Distribution Specialist. After a brief discussion, Ms. Cribbins moved to authorize the General Manager to solicit bids for construction of the Wisconsin pump station. The motion was seconded by Mr. Dillard and passed unanimously.

The Board's next regular meeting was set for Thursday, November 5, 2020, at 7:00 a.m.

Updates were given as follows:

- Tank Maintenance – The crew from SUEZ is currently working on the Isthmus Heights tank. They have prepped the outer tank for painting and working on the inside of the tank, with an estimated completion in 30 to 45 days, dependent upon the weather. Temporary tanks have been set up in the interim.
- Master Planning – Request for Quotes were sent out two weeks ago with submittals due by October 26, 2020.
- McCullough Bridge – West Coast Contractors have been doing the mechanical work on the 16-inch water main and the minor repairs which are now complete. Monday will be a final inspection. The water main will then be painted, weather permitting.
- FY 2020 Financial Audit – The auditors will present the audit at the November 5, 2020 Regular Board meeting.
- Camera/Security System – A couple quotes were received, and staff is taking a look at different options.
- Southwest Boulevard Pavement Repair – The initial repair should take place the first week of November.

David Milliron introduced himself and gave a brief history of his past employment and the areas he has lived. Mr. Milliron is the new City Administrator for the City of North Bend and is anxious to learn more about the area. The Board of Directors and staff welcomed Mr. Milliron and thanked him for attending the Board meeting.

At 7:40 a.m. Chair Solarz directed they go into executive session for the purposes of discussing potential litigation pursuant to ORS 192.660(2)(h) and information of programs relating to security pursuant to ORS 192.660(2)(n)(E). They returned to open session at 8:00 a.m.

There being no other business to come before the Board, Chair Solarz adjourned the meeting at 8:00 a.m.

Approved: _____, 2020

By: _____
Chair Greg Solarz

ATTEST: _____