

MEETING NOTICE/AGENDA

SUBJECT: Regular Board Meeting

LOCATION: Board Office

DATE & TIME: Thursday, May 15, 2025, 7:00 a.m.

Regular Board meetings are open to the public. Anyone from the public can call into the meeting to speak during the public comment period in the meeting by calling: 1(213) 293-2303 and use access code 946 990 03# to join the meeting or you can request a link to attend the meeting virtually by contacting Stacey Parrott at stacey_parrott@cbnbh2o.com.

1. Flag Salute
2. Approval of April 17, 2025 Regular Board meeting minutes
3. Public Comments – the Public Comments period allows the public to share ideas and concerns, not engage in interactive discussion with the Board. Comments should be limited to five minutes or as directed by the chair, and individuals must remain respectful, avoiding personal attacks or inappropriate conduct.
4. Consider Fiscal Year 2026 Amendment of Professional Services Agreement and Scope of Work with GSI Water Solutions, Inc.
5. Consider Purchasing Process for Pony Creek Water Treatment Plant SCADA Hardware and Software Selection
6. Consider the Scope of Work and Contract with Coos Watershed Association for Environmental Monitoring Services for FY2026
7. Consider Debt Payoff of Business Oregon Loan for Bay Crossing Water Pipeline
8. Consider Springbrook Software Annual Maintenance Invoice
9. Consider Purchase of Water Meters and Automated Meter Reading Units from Consolidated Supply Company
10. Consider Design of FY2025 Water Main Replacement Bundle
11. Consider Authorization to Enter into Professional Services Agreements with Dyer Partnership Engineering and RH2 Engineering for Consulting Services for Wisconsin Pump Station Replacement and Upgrades
12. Consider Proposed Updated Job Description Series for Treatment Plant Operator, Utility Worker, and Crew Leader
13. Consider Proposed Updated Job Description for Engineering Technician I – Office
14. Consider Proposed Updated Job Description for Executive Assistant–Human Resources Specialist
15. Consider Reclassification of Field Customer Service Tech I and II Positions and Proposed Updated Job Description

16. Items of Interest

- a. Set next regular Board meeting date (Suggested date: June 20, 2025, 1:30 p.m.)
- b. Check registers dated April 21st and 30th, May 02nd and 09th, 2025
- c. Balance Statement as of February 28, 2025
- d. Pension Plan Graph for Employees hired prior to January 1, 2011 as of April 30, 2025
- e. Updates:
 - Clearwell Tank Mixer and Tracer Study
- f. Upcoming Items for Board Agenda:
 - Consider Adoption of FY2026 Budget
 - Consider Renewal of Property/Liability Insurance Coverage with CIS for FY2026
 - Consider Renewal of Workers' Compensation Insurance Premium with SAIF Corporation
 - Consider Workers' Compensation Insurance for Volunteers of the CBNB Water Board
 - Consider Job Description for CSR Senior
 - Consider OFLA, PLO and Sick Leave Policy Updates
 - Consider Updates to Pay Policies

17. Executive Session for the purpose of discussing information or records otherwise exempt from disclosure pursuant to ORS 192.660(2)(f) and potential litigation pursuant to ORS 192.660(2)(h).