

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

March 23, 2017
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Solarz presiding. Other Board members present: Melissa Cribbins, Bob Dillard and Dr. Charles Sharps. Water Board staff present: Ivan D. Thomas, General Manager; Matt Whitty, Engineering Manager; Bill Hagan, Operations Manager; Jerre Cover, Water Treatment Supervisor; Jeff Howes, Finance Director; Bryan Tichota, Customer Relations Supervisor; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Solarz opened the meeting at 7:00 a.m.

Chair Solarz asked if there were any corrections or additions to the March 6, 2017, Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Mr. Dillard and passed unanimously.

Chair Solarz asked if there were any public comments, and there were none.

Mr. Thomas stated in January 2017, the Water Board was contacted by Oregon Department of Environmental Quality (DEQ) to gain permission to conduct a lake assessment on Merritt Lake during the summer of 2017. The lake assessment is part of an effort by Oregon DEQ to gain a statewide assessment of the ecological, chemical and physical conditions of Oregon lakes and is part of the 2017 National Lakes Assessment completed by the DEQ and the EPA. Fifty lakes will be assessed in the State of Oregon in the summer of 2017. The survey is a collaborative effort between EPA, states, tribes, federal agencies, and other organizations.

Merritt Lake meets the basic requirements for the study. Water level in the lake must be at least 1 meter deep at its deepest point, and the surface of the water has to be 1 hectare, or about 2.5 acres. The retention time needs to be greater than 7 days and the lake must sustain aquatic life to be useful for the study.

Oregon DEQ officials will be collecting water samples to run a wide variety of water quality tests. Sediment, insect, and algae samples will be collected to study the biological conditions in the lake. A shoreline habitat assessment around the lake will also be completed. Dr. Sharps asked if there are any costs to the utility associated with this study. Mr. Thomas stated there were no costs.

Mr. Thomas stated he consulted with the utility's environmental consultant, Shannon Souza of Sol Coast Consulting and Design, and she agreed the study by DEQ was in the best interests of the utility.

After a brief discussion, Mr. Sharps moved to grant access to Oregon DEQ to conduct the summer 2017 lake assessment on Merritt Lake. The motion was seconded by Ms. Cribbins and passed unanimously.

Mr. Thomas presented Task Order No. 10 with The Dyer Partnership for engineering services for removal and replacement of an existing Aluminum Chlorohydrate (ACH) bulk storage tank in the estimated amount of \$12,375. This task order would accompany the master contract with The Dyer Partnership.

Mr. Thomas stated in October 2016 it was discovered the Aluminum Chlorohydrate (ACH) tank at Pony Creek Treatment Plant was leaking. The tank is 26 years old and made of fiberglass. Staff decided replacing the tank is the best option and have been in contact with The Dyer Partnership about replacement of the tank. The current 9,000 gallon ACH tank located within the chemical storage room will be replaced with two ACH tanks that have a capacity of approximately 7,000 gallons. Dr. Sharps asked where the new tanks would be located. Treatment Plant Supervisor Jerre Cover stated the new tanks will be located outside beneath the cat-walk at the Pony Creek Treatment Plant.

Proposed Task Order No. 10 includes design, solicitation of quotes, contract administration and inspection of an ACH bulk tank replacement. The proposed project schedules are to complete design and specifications in March 2017, solicitation of quotes in April 2017, begin construction in May, with final construction set for July 2017. The Dyer Partnership's proposed fee is not to exceed \$12,375.

The total estimated cost of this project is \$70,000, including engineering costs. This project is not included in the current year's fiscal budget. Funds for this project are available from the temporary employee budget where the preceding Operations Manager's salary was budgeted. Approximately \$65,000 remains in that budget. The use of capital reserves would be used for the remainder of the project, or could be budgeted in the next fiscal year.

After a brief discussion, Dr. Sharps moved to approve Task Order No. 10 as proposed with The Dyer Partnership in an amount not to exceed \$12,375. The motion was seconded by Mr. Dillard and passed unanimously.

The Board's next regular meeting was set for Thursday, April 6, 2017, at 7:00 a.m.

At 7:14 a.m. Chair Solarz directed they go into executive session for the purpose of discussing potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 7:21 a.m.

Ms. Cribbins moved to amend the General Manager's contract, Section b, increasing Board paid life insurance from \$30,000 to \$75,000. The motion was seconded by Dr. Sharps and passed unanimously.

There being no other business to come before the Board, Chair Solarz adjourned the meeting at 7:23 a.m.

Approved: _____, 2017

By: _____
Chair Greg Solarz

ATTEST: _____