

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

March 17, 2022
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Dr. Charles Sharps presiding. Other Board members present: Bob Dillard and Melissa Cribbins. Board Members absent: Greg Solarz. Water Board staff present: Ivan D. Thomas, General Manager; Matt Whitty, Engineering Manager; John McKevitt, Operations Manager; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Sharps opened the meeting at 7:00 a.m. and asked Mr. McKevitt to lead the Board and assembly in the Pledge of Allegiance.

Chair Sharps asked if there were any corrections or additions to the March 3, 2022, Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Mr. Dillard and passed unanimously.

Chair Sharps asked if there were any public comments, and there were none.

Regarding the purchase of Sodium Hypochlorite (Chlorine), Operations Manager John McKevitt stated staff solicited bids for the purchase of Chlorine this year following the standard practice of requesting an annual bid.

There are currently only two sources for Chlorine in the Pacific Northwest. Both suppliers experienced catastrophic facility failures in just the last year and both experienced raw material supply chain difficulties. These circumstances have given the industry, both on the supply and user ends great cause to reevaluate the treatment plant's operational strategies.

Given the recent experiences, suppliers are not providing price quotes for an entire year. While currently there is adequate product on the market and available the suppliers will only offer quotes on a quarterly basis.

The bids received this year for Chlorine were declared as non-responsive as they were not bid on an annual basis.

The Pony Creek Water Treatment Plant's consumption of chlorine requires staff to reorder approximately two times within a quarter in winter months and slightly more frequently during the summer months.

The last delivery of 5,470 gallons of Chlorine at \$1.97 cost the Board \$10,775.90. Projecting estimate costs throughout the year lends those estimated to be higher than they may actually be.

Dr. Sharps commented he would recommend the purchase of Chlorine each quarter for one year and have staff come back to the Board at that time for an update. Dr. Sharps asked what the purchasing authority is for Mr. Thomas. Mr. Thomas stated he could authorize up to \$50,000 for goods and services.

After a brief discussion, motion was made by Mr. Dillard to authorize Mr. Thomas to exclude the bidding of Sodium Hypochlorite (Chlorine) from the formal bidding process, and allow staff to obtain responsible quotes to purchase Chlorine on a quarterly basis as needed for one year. The motion was seconded by Ms. Cribbins and passed unanimously.

Jason Mills, Distribution Specialist, presented staff's request for telemetry upgrades to the Oregon Street Pump Station and Libby Reservoir. The proposed project will upgrade the automatic pumping control and condition monitoring at both Oregon Pump Station and Libby Reservoir.

Staff recommends using Mission Communications cellular RTUs (remote telemetry unit) to permanently replace the aging and obsolete S&B RTUs at both Oregon Pump Station and Libby Reservoir. This would also eliminate reliance on Ziplly Fiber's aging copper circuit infrastructure.

Staff recommends the installation of Mission Communications RTUs to provide the automatic control and remote monitoring for these sites. Mission Communications has proven itself as a reliable and cost-effective solution for the distribution section's control needs. The Oregon Pump Station is located in Englewood at the intersection of Oregon Street and Southwest Boulevard. Libby Reservoir is located above the intersection of Red Dyke Road and Noah Road. The Oregon/ Libby pumping system provides water to multiple pumping systems south of Coos Bay such as California, Pennsylvania, Everest, Sierra, Shinglehouse and Brights Mill.

Mr. Mills proposes using Correct Equipment as the sole source for the Mission Communications RTU as they are the regional distributor.

This upgrade includes a \$7,136.80 purchase from Correct Equipment for the Mission Mydro852 RTUs, a tank and well control package, and annual service fees. Electrician installation costs for this project are not to exceed \$1,000. Estimated costs for in-house labor and mileage are \$3,000.

Total estimated cost of this project is \$12,250 with contingencies. This telemetry project is included in the fiscal year 2021 budget in the amount of \$23,500.

After a brief discussion, motion was made by Dr. Sharps authorizing the purchase from Correct Equipment and associated costs for upgrades to the Oregon Pump Station and Libby Reservoir for a total cost of \$12,250. The motion was seconded by Mr. Dillard and passed unanimously.

At 7:10 a.m. Chair Sharps directed they go into executive session for the purposes of discussing potential litigation pursuant to ORS 192.660(2)(h), personnel issues pursuant to ORS 192.660(2)(a) and labor negotiations pursuant to ORS 192.660(2)(d). They returned to open session at 7:20 a.m.

The Board's next regular meeting was set for Thursday, April 7, 2022, at 7:00 a.m.

Updates were given as follows:

- IMS Cap Replacement Project – Mr. McKeivitt presented pictures of the original IMS Cap showing the bottom side which had been cleaned off and illustrates how plugged it was with manganese. There are 96 of these in each filter totaling 500. It was recommended staff replace the 100 series with the 200 series. The 200 series IMS Cap is an advance in construction; it is laser cut which allows for better distribution of air and water, more velocity and remain clean.

The length of the filters there is a grout that seals and holds down the endplate. It was discovered there is fatigue in the grout and it is not sealing against the wall, and can see that with the jetting along the edge of the wall. This will be an extra to the contractor as this was not anticipated. This will be additional time and material. There will be a change order for the new grout and chemical cleaning. In addition, filter sand will need to be purchased.

Mr. McKeivitt will do a power point presentation at a later date when all Board members are present.

- Water Main Replacements Bundle – The project will be advertised tomorrow in the Daily Journal of Commerce. This project includes Ferguson, N. 12th Street, Empire Lane in Bunker Hill, N. Empire Boulevard and Sheridan Avenue. Bids are due April 14th by 2:00 p.m.
- SEIU Collective Bargaining – The Bargaining Unit ratified the contract last evening which is effective July 1, 2022. The final Agreement is being prepared by the Union and will be forwarded to staff and the Board for signatures.

There being no other business to come before the Board, Chair Sharps adjourned the meeting at 7:36 a.m.

Approved: _____, 2022

By: _____
Chair Dr. Charles Sharps

ATTEST: _____