

COOS BAY-NORTH BEND WATER BOARD  
P O BOX 539 – 2305 Ocean Boulevard  
Coos Bay, Oregon 97420

Minutes  
Regular Board Meeting

June 5, 2019  
1:40 p.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Cribbins presiding. Other Board members present: Greg Solarz and Dr. Sharps. Board members absent: Bob Dillard. Water Board staff present: Ivan D. Thomas, General Manager; Matt Whitty, Engineering Manager; Bryan Tichota, Customer Relations Supervisor; Jeff Howes, Finance Director; Rick Abbott, Distribution Supervisor; Jeff Page, Operations Manager; Karen Parker, Administrative Assistant; Board Legal Counsel Jim Coffey was absent. Media present: None. Chair Cribbins opened the meeting at 1:40 p.m. and asked Dr. Sharps to lead the Board and assembly in the Pledge of Allegiance.

Chair Cribbins asked if there were any corrections or additions to the May 17, 2019, Regular Board meeting minutes. Dr. Sharps moved the minutes be approved as written. The motion was seconded by Mr. Solarz and passed unanimously.

Chair Cribbins asked if there were any public comments, and there were none.

Regarding the proposed draft between the Water Board and SEIU Local 503 Union Agreement, Mr. Thomas stated the final draft of the agreement is effective July 1, 2019 through June 30, 2022 and incorporates the tentative agreements previously presented to the Board. The pay schedule is incorporated into the agreement, identified as Exhibit "A" and includes the agreed upon general wage adjustments and market rate adjustments. These wage adjustments were applied to all positions, including the hourly wages selectively negotiated. Staff is waiting to obtain the union's ratification. After a brief discussion, Dr. Sharps moved to approve the SEIU Local 503 Union Agreement pending union ratification. The motion was seconded by Mr. Solarz and passed unanimously.

Regarding renewal of the Workers' Compensation Insurance Premium with SAIF Corporation for FY2019-2020, Mr. Thomas stated Nasburg Huggins is the Water Board's current agent for workers' compensation insurance. SAIF Corporation is the current provider of workers' compensation insurance.

The estimate for workers' compensation in FY 2018-2019 was closed at \$27,433. The FY 2019-2020 proposal illustrates a price decrease of \$9,952 for a total estimate of \$4,833. The price decrease is in direct relation to the Water Board's experience mod rate for workers' compensation. The Water Board mod rate is decreasing from .81 to .64, a 17 point decrease. The mod rate is based on the latest 3 year history of workers' compensation claims and projected

payroll for the coming year. The mod rate is based on the FY's 2016-2018 claims history. The Water Board's mod rate is considered to be excellent. The best workers' compensation premiums are at a mod rate below 1.00.

Workers' compensation insurance services for FY 2019-2020 will be effective July 1, 2019 in the estimated amount of \$22,500. Premiums will be billed applicable to the service dates within the same year and the utility will receive a 3.5% discount for paying the premium in advance. The premium is budgeted accordingly in the FY 2019-2020 Water Board budget. After a brief discussion, motion was made by Dr. Sharps to authorize the General Manager to sign the SAIF Workers' Compensation Agreement to secure workers' compensation insurance services for FY19-20 in the estimated amount of \$22,500. The motion was seconded by Ms. Cribbins and passed unanimously.

The Board's next regular meeting was set for Thursday, June 19, 2019, at 1:00 p.m.

At 1:50 p.m. Chair Cribbins directed they go into executive session for the purpose of discussing personnel issues pursuant to ORS 192.660(2)(a). They returned to open session at 2:00 p.m.

There being no other business to come before the Board, Chair Cribbins adjourned the meeting at 2:02 p.m.

Approved: \_\_\_\_\_, 2019

By: \_\_\_\_\_  
Chair Melissa Cribbins

ATTEST: \_\_\_\_\_