

COOS BAY-NORTH BEND WATER BOARD  
P O BOX 539 – 2305 Ocean Boulevard  
Coos Bay, Oregon 97420

Minutes  
Regular Board Meeting

January 18, 2018  
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Sharps presiding. Other Board members present: Greg Solarz and Melissa Cribbins. Board members absent: Bob Dillard. Water Board staff present: Ivan D. Thomas, General Manager; Jeff Howes, Finance Director; Bryan Tichota, Customer Relations Supervisor; Bill Hagan, Operations Manager; Matt Whitty, Engineering Manager; Jerre Cover, Water Treatment Supervisor; Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Sharps opened the meeting at 7:00 a.m. and asked Ms. Cribbins to lead the Board and assembly in the Pledge of Allegiance.

Chair Sharps asked if there were any corrections or additions to the January 4, 2018 Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Mr. Solarz and passed unanimously.

Chair Sharps asked if there were any public comments, and there were none.

Mr. Thomas reviewed the quotes received for water treatment chemical purchases to be made during calendar year 2018. Nine suppliers gave quotes for seven chemicals. All products excluding Sodium Hydroxide meet the specifications outlined in the Advertisement for Quotes. Sodium Hydroxide had four bidders; however three of the bidders omitted the measuring units (wet ton versus dry ton) as specified in the bid document. Staff requests to reject all Sodium Hydroxide bids as non-responsive and re-advertise.

Based on the estimated quantities of treatment chemicals to be purchased and the quotes received, expenses will increase for the upcoming year by approximately \$23,421. Mr. Cover, Water Treatment Supervisor, stated liquid polyaluminum chloride makes up approximately 60 percent of this estimate with an increase of \$129 per ton. An increase in treatment chemical costs was anticipated during the fiscal year 2017 budget process but not to this extent. Staff feels it is in the Board's best interest to reject all Liquid Polyaluminum chloride bids and re-advertise in the hopes to obtain lower quotes.

After a brief discussion, motion was made by Ms. Cribbins to award the chemical quotes to the supplier with the low quote for each chemical type, excluding Sodium Hydroxide and Liquid Polyaluminum chloride, and to reject the Sodium Hydroxide quotes and re-advertise asking for specific units of measure, and reject the Liquid Polyaluminum chloride quotes and re-advertise in efforts of obtaining lower quotes. The motion was seconded by Mr. Solarz and passed unanimously. The low quotes were as follows:

<b>Treatment Chemical</b>	<b>Bidder</b>	<b>Price Per Ton</b>
Liquid polyaluminum chloride	Kemira Water Solutions, Inc.	\$ 611.00
Anhydrous ammonia	Airgas Specialty Products, Inc.	2,300.00
Liquid chlorine	JCI Jones Chemicals	1,200.00
Hydrated lime	Cascade Columbia	385.00
Powdered Activated Carbon	Cascade Columbia	1,753.00
Sodium fluoride	Cascade Columbia	1,420.00

A follow-up discussion was held on opening designated areas of the watershed for public use. Mr. Thomas contacted the utility's insurance carrier and they were not opposed to the idea. The topic was mentioned to the City of Coos Bay's police chief and city administrator, and positive feedback was received from all. Dr. Sharps asked if discussions with Water Board staff have taken place. Mr. Thomas stated staff is hesitant and cautious from the perspective of managing the watershed and opening it up to the public without restrictions on use. Mr. Thomas stated this would not be the case as the utility would have set limitations. Mr. Thomas located a report that was done in conjunction with ODF&W and USFS that listed Oregon municipalities and watersheds which identified what their watersheds were open for the public to use. The report indicated very few watersheds that were completely closed to the public, and if the watershed was open to the public, it was opened either seasonably or by permit only with limited functions. Ms. Cribbins stated if the Board decided to go this route, it should start out with limited use. After a brief discussion, it was the Board's consensus that Mr. Thomas continue to move forward with further details (limited activities such as an archery range, permit process) and report back to the Board at a later date.

The Board's next regular meeting was set for Thursday, February 1, 2018, at 7:00 a.m.

Regarding the 6<sup>th</sup> Avenue Bridge Water Main Replacement – The sewer force main is not where the contractors thought it was located. The alignment brings the water main between the sewer force main and the catch basin. Previously the water main was over a foot below the catch basin, but now there are only 2 inches between the new sewer force main and the water main, and 2 inches from the catch basin. The engineer is in the process of figuring out a different alignment. If additional cutting is done on the asphalt to realign the main, this may cause problems with the in water work permit. Mr. Whitty stated he is working with the engineer. The project schedule is critical at this point. The original contract price with West Coast Contractor's is \$26,006. Staff is requesting the Board authorize the General Manager to execute a change order once this has been settled to alleviate a delay in the schedule. Dr. Sharps asked what the additional cost would be. Mr. Whitty stated it could be as much as an additional \$5,000. Mr. Coffey recommended it may be best to authorize the General Manager to sign a change order up to \$7,500 to correct the underlying problem. After a brief discussion, Mr. Solarz moved to authorize the General Manager to sign a change order up to the amount of \$7,500 to correct the situation on the 6<sup>th</sup> Avenue Bridge Main Replacement Project. The motion was seconded by Ms. Cribbins and passed unanimously.

Updates were given as follows:

- State Street – Saw cutting will begin this week.
- North 8<sup>th</sup> Street – A final walk through will be performed next week.
- Chlorine Conversion Project – A meeting was held with The Dyer Partnership, the firm providing the engineering services for this project.
- Parking Lot Lighting Project – Final details are being worked out with Reese Electric and the Energy Trust of Oregon. A draft contract will be prepared for review by Mr. Coffey.

At 7:45 a.m. Chair Sharps directed they go into executive session for the purpose of discussing potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 8:12 a.m.

There being no other business to come before the Board, Chair Sharps adjourned the meeting at 8:12 a.m.

Approved: \_\_\_\_\_, 2018

By: \_\_\_\_\_  
Chair Charles J. Sharps, Ph.D.

ATTEST: \_\_\_\_\_