

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

December 7, 2017
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Sharps presiding. Other Board members present: Greg Solarz and Bob Dillard. Board members absent: Melissa Cribbins. Water Board staff present: Ivan D. Thomas, General Manager; Matt Whitty, Engineering Manager; Jeff Howes, Finance Director; Board Legal Counsel Jim Coffey was present. Jeff Austin and Bill Hammond, representatives from SUEZ, were present. Media present: None. Chair Sharps opened the meeting at 7:00 a.m. and asked Mr. Whitty to lead the Board and assembly in the Pledge of Allegiance.

Chair Sharps asked if there were any corrections or additions to the November 9, 2017 Regular Board meeting minutes. Mr. Dillard moved the minutes be approved as written. The motion was seconded by Mr. Solarz and passed unanimously.

Chair Sharps asked if there were any public comments, and there were none.

Mr. Thomas welcomed Jeff Austin and Bill Hammond, representatives from SUEZ. The Board has entered into agreements with SUEZ to perform maintenance management services and coating replacements on seven of the Water Board's steel welded water tanks.

Mr. Austin and Mr. Hammond gave a presentation on their work performed to date. Three of the utility's water tanks have been renovated: Brights Mill, Bay Park and Libby Reservoirs. Pictures were shown of the original conditions of each tank and their final condition after rehabilitation. Mr. Austin identified the problems discovered during the renovations and the work completed.

The water tanks scheduled for renovation in 2018 are Millington Reservoir and Terramar Reservoir, with Isthmus Heights and Radar Reservoirs scheduled for 2019.

Moving forward, SUEZ will provide annual inspections and maintenance, ROV inspections, washout inspections, future renovations and emergency repair services.

Regarding the Park Avenue Main Extension, Engineering Manager Matt Whitty stated a new single family development has requested water service at 555 Park Avenue in Coos Bay. Providing service to this lot requires extension of 180 feet of 2-inch diameter water main up Park Avenue from the intersection of North 4th Court. The estimated cost for extending the main is \$11,000 and the total cost including the service installation and System Development Charge is \$15,546. The full cost of design and installation will be borne by the customer.

The utility's Rules and Regulations allows the General Manager to approve simple main extensions which are totally funded by the customer, however staff is asking for the Board's approval of extension of the distribution system. After a brief discussion, Mr. Solarz moved to authorize the design and installation of 180 feet of 2-inch diameter PVC pipe on Park Avenue at an estimated developer-funded cost of \$11,000. The motion was seconded by Mr. Dillard and passed unanimously.

Engineering Supervisor Matt Whitty presented a second customer funded job. A developed single-family residence has requested water service at 91597 Newman Place in the Barview area. Providing service to this lot requires extension of 130 feet of 2-inch diameter water main from Duling Road. The estimated cost for extending the main is \$8,300, and the total cost including the service installation and System Development Charge is \$14,745. Staff is asking for the Board's approval of extension of the distribution system. After a brief discussion, motion was made by Dr. Sharps authorizing staff to design and install 130 feet of 2-inch diameter PVC pipe on Newman Place at an estimated develop-funded cost of \$8,300. The motion was seconded by Mr. Dillard and passed unanimously.

Updated were given as follows:

- ACH tank replacement is near completion. The new tanks are in and will be operating once the old tank is emptied.
- Parking Lot Lighting Project – Staff has been working with Reese Electric and the Energy Trust of Oregon gathering final details and a final contract will be drafted by Mr. Coffey.
- Building Security – A representative made a site visit to the utility and will submit an estimate for a card lock system.
- ALICE training for staff will be scheduled in January.
- State Street Main Replacement Project - design is complete and the Water Board's crew will be starting this project.
- North 8th Street project is complete. A final inspection has been performed and remaining pay requests will be processed.
- Joe Ney Dike – staff has been in contact with Cornforth Consultants and they have recommended sand bags be placed around the boil to stabilize the pressure. Cornforth has been looking at several options and will be presenting their study soon.
- 6th Avenue Bridge Water Main Replacement – staff has requested a schedule from the City.
- Staff will be speaking with the City of Coos Bay's council regarding their proposed Trench Restoration policy.

The Board's next regular meeting was set for Thursday, December 21, 2017, at 7:00 a.m.

At 8:20 a.m. Chair Sharps directed they go into executive session for the purpose of discussing potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 8:38 a.m.

There being no other business to come before the Board, Chair Sharps adjourned the meeting at 8:38 a.m.

Approved: _____, 2017

By: _____
Chair Charles J. Sharps, Ph.D.

ATTEST: _____