

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

7:00 a.m.
August 6, 2015

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Cribbins presiding. Other Board members present: Dr. Charles Sharps, Richard Vigue, and Greg Solarz. Board members absent: None. Water Board staff present: Rob K. Schab, General Manager; Ron Hoffine, Operations Director; Matt Whitty, Engineering Supervisor; Rick Abbott, Distribution Supervisor; Bryan Tichota, Customer Relations Supervisor; Jim Kaylor, Treatment Plant Supervisor; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Cribbins opened the meeting at 7:00 a.m.

Chair Cribbins asked if there were any corrections or additions to the July 16, 2015 Regular Board meeting minutes. Mr. Vigue moved the minutes be approved as written. The motion was seconded by Dr. Sharps and passed unanimously.

Chair Cribbins asked if there were any public comments, and there were none.

Regarding The Dyer Partnership's request for additional bidding services fees, Operations Director Ron Hoffine said bids for the initial South Empire Boulevard Waterline Relocation Project were considered by the Board for award on June 18, 2015. Due to an error on the low bidder's bid form, a protest to an award was received from the second low bidder. The Board rejected all bids and chose to rebid the project. The Dyer Partnership revised the bid documents to incorporate prior addendums and reflect the change in status of the project, and a formal Advertisement for Bids was reissued and published. All costs associated with the rebid were tracked separately from the original bid costs by The Dyer Partnership. The original cost estimate and task order provided to the Board (Task Order No. 9) included a single bidding period. Task Order No. 9 for bidding and construction services has a not-to-exceed budget of \$96,000, \$10,500 for bidding services and \$85,500 for construction services. As a result of the rebid, an additional \$4,969.70 was spent by The Dyer Partnership for rebidding services. After a brief discussion, Dr. Sharps moved to increase not-to-exceed budget of Task Order No. 9 by \$4,969.70, to \$15,469.70, and to authorize the additional payment to The Dyer Partnership. The motion was seconded by Mr. Solarz and passed unanimously.

Water Treatment Plant Supervisor Jim Kaylor reviewed staff's request to purchase ammonia feed equipment. Last year staff identified the need for redundant ammonia feed equipment. Ammonia is a critical component in the utility's disinfection process. Staff contacted TMG Services for a turn-key quote for equipment purchase and installation. TMG's quote for an Evoqua automatic ammoniator, including installation, was \$9,910. There is an additional cost of \$1,200 for integration of the feeder into the SCADA system. Mr. Kaylor said he would not incorporate into the SCADA at this time, as he is waiting for additional clarification from S & B. The automatic ammoniator can be installed and operated manually as a redundant backup. After a brief discussion, Mr. Vigue moved to accept the quote from TMG Services for the purchase and installation of an Evoqua automatic ammoniator in the

amount of \$9,910, and authorize the General Manager to execute a purchase order for this purchase. The motion was seconded by Dr. Sharps and passed unanimously.

Mr. Schab gave an update on the Matson Creek Project. He stated staff was contacted by the Department of State Lands advising they had not signed off on the permit. After reviewing the permit application, it was discovered an incorrect form was provided to staff by the Army Corps of Engineers. The Department of State Lands quickly turned the permit around within a couple of days and the contractor is making good progress on the project. The Board members commented they would like to visit the site. Mr. Schab said he would contact Board Members to arrange a date and time to do so.

Mr. Hoffine stated work has commenced on the South Empire Boulevard Waterline Relocation Project. The biggest issue has been traffic control. An initial traffic control plan was designed by The Dyer Partnership. The contractor is allowed to submit a revised plan. Knife River inquired if they could close down South Empire Boulevard in sections at a time. Their plan to do so was approved by the City, Water Board and The Dyer Partnership.

The Board's next regular meeting was set for Thursday, August 20, at 7:00 a.m.

At 7:22 a.m. Chair Cribbins directed they go into executive session for the purposes of discussing personnel issues pursuant to ORS 192.660(2)(a). They returned to open session at 8:45 a.m. There being no other business to come before the Board, Chair Cribbins adjourned the meeting at 8:45 a.m.

Approved: _____, 2015

By: _____
Chair Melissa Cribbins

ATTEST: _____