

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

7:00 a.m
April 3, 2014

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Solarz presiding. Other Board members present: Melissa Cribbins and Dr. Charles Sharps. Board Members absent: Dick Vigue. Water Board staff present: Rob K. Schab, General Manager; Ron Hoffine, Operations Director; Matt Whitty, Engineering Supervisor; Jeff Howes, Finance Director; Bryan Tichota, Customer Relations Supervisor; Rick Abbott, Distribution Supervisor; Vince Stonesifer, Field Services Technician; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Kortney Johnson of Johnson Rock Products, Inc. was present. Media present: None. Chair Solarz opened the meeting at 7:00 a.m.

Chair Solarz asked if there were any corrections or additions to the March 20, 2014 Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Dr. Sharps and passed unanimously.

Regarding the proposed purchase of a new mini-excavator, Distribution Supervisor Rick Abbott stated due to some irregularities in the specifications on the mini-excavator, the date was extended for receipt of quotes. A total of three quotes were received as follows:

<u>Dealership</u>	<u>Model</u>	<u>Quote Amount</u>
Bobcat West, Central Point	Bobcat E63T4	\$67,015.00
Pape' Machinery, Eugene	John Deere 60G	\$76,469.53
Bobcat West, Central Point	Bobcat E85T4	\$87,371.00

The utility's budget includes \$90,000 for a new mini-excavator. After a brief discussion, Ms. Cribbins moved they award the purchase of a new mini-excavator to Bobcat West in the amount of \$67,015. The motion was seconded by Dr. Sharps and passed unanimously.

Operations Manager Ron Hoffine stated quotes were solicited on maintenance services for three emergency standby generators. The request was for annual maintenance in accordance with the manufacturer's manuals for a 3-year duration. Two quotes were received as follows:

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Total</u>
Peterson Power Systems, Eugene	\$4,543.00	\$4,243.00	\$4,243.00	\$13,029.00
Pacific Power Products, Ridgefield, Washington	\$5,967.17	\$5,635.89	\$5,635.89	\$17,238.95

Mr. Hoffine said \$1,800.00 was budgeted this current fiscal year for service on the High Level Pump Station and trailer-mounted generators only. Additional funding will be budgeted in future years to reflect these costs. After a brief conversation, Dr. Sharps moved they award a 3-year Generator Maintenance Service Contract to Peterson Power Systems in the amount of \$13,029.00. The motion was seconded by Ms. Cribbins and passed unanimously.

Regarding the proposed purchase of cathodic protection equipment for the Point Adams Project, Engineering Supervisor Matt Whitty stated the Board previously authorized the purchase and installation of the rectifier at Point Adams in the amount of \$18,000. Staff requested quotes and received three. The tabulation of quotes is:

Corrpro Companies, Inc.	\$5,896.46
Farwest Corrosion Control, Inc.	\$6,220.00
Matcor	\$9,396.75

Mr. Solarz inquired what installation costs would be. Mr. Whitty said the utility's crew would be installing the rectifier and electrician fees would be approximately \$1,000. After a brief discussion, Mr. Solarz moved they authorize the purchase and delivery of the rectifier components from Corrpro Companies, Inc. in the amount of \$5,896.46. The motion was seconded by Ms. Cribbins and passed unanimously.

Operations Director Ron Hoffine reviewed the bids received for the Ocean Boulevard Main Replacement Project. The bid tabulation is as follows:

<u>Bidder</u>	<u>Basic Bid</u>	<u>Additive Alternate Bid</u>	<u>Total</u>
Johnson Rock Products, Inc.	\$588,218.00	\$216,794.00	\$805,012.00
Laskey-Clifton Corp.	\$603,092.75	\$210,983.00	\$814,075.75

Mr. Hoffine said the additive alternate is a flow control valve and meter in a vault to be set at the Ocean Boulevard/Woodland Drive intersection. This is an essential part of the project for enhancing the water quality and regulating flow rates to the northern part of the distribution system.

The bidding documents require certain qualifications of the bidding company and the proposed Responsible Managing Employee. The required qualifications include the bidder show evidence of company experience with potable water main installations including a minimum of 5,000 feet of 12-inch diameter or larger water main with at least one project over 1,000 feet in length. The required qualification for the Responsible Managing Employee

requires installation of only 1,000 feet of 12-inch diameter or larger potable water main. The bidder was required to submit evidence with their bid including a list of jobs worked, dates of installation and owner/client contact information. Mr. Hoffine said this project calls for a 20-inch diameter ductile iron pipe, and for this reason more experience is required. Mr. Solarz inquired if the bid documents requested experience within a limited number of years. Mr. Hoffine confirmed there was no limit. Mr. Hoffine advised Johnson Rock showed their experience over 5,000 feet of pipe; however one of those projects (2,500 feet for an irrigation system) was not potable pipeline. Mr. Hoffine said Johnson Rock, Inc. did not meet bidder qualifications and staff recommends declaring their bid as non-responsive and to reject their bid. Aaron Speakman of The Dyer Partnership, Project Engineer, concurred with staff's recommendation. Kortney Johnson, representing Johnson Rock, was present and he agreed as to not having the potable water experience, but was interested in how to qualify for further projects of the like.

Dr. Sharps asked what the difference was between the potable water pipe and the other pipe installed by Johnson Rock that would impact their bid. Mr. Hoffine said drinking water systems are different than irrigation systems, regarding the cleanliness and disinfection component to the system. Staff is looking for municipal type experience, similar to the utility's system as far as installing pipe, flushing, disinfecting, pressure testing and making connection to the existing system. Mr. Schab emphasized the methodology of installing potable water pipe there has to be a constant cognizance of cleanliness, how the pipe is installed and the process of disinfection. The pipe needs to be installed properly so the disinfection process works correctly. The utility has gone through projects that don't pass the disinfection process for several weeks because of errors that occurred during laying the pipe, which all adds time and extra cost to the project.

Mr. Hoffine commented Johnson Rock has performed several jobs for the utility and have performed quality work.

Mr. Solarz said he has performed work in the past for Johnson Rock and Laskey Clifton. Mr. Coffey asked if either of them are his current client. Mr. Solarz confirmed they were not. Mr. Coffey stated with regards to the Board's ethics policy, it states this is a potential conflict of interest, so Mr. Solarz would need to declare that, but he can participate in discussions and also vote on the matter. Mr. Solarz declared he had a potential conflict of interest. Ms. Cribbins moved to declare the bid from Johnson Rock as non-responsive based on not meeting bidder qualifications and to reject the bid, and award the Ocean Boulevard Main Replacement Project to Laskey-Clifton Corporation for the Basic Bid and Additive Alternate in the total amount of \$814,075.75. The award to Laskey-Clifton should be contingent upon no protest being received during the Notice of Intent to Award protest time period. The motion was seconded by Dr. Sharps and passed unanimously.

At 7:35 a.m. Chair Solarz directed they return to executive session for the purposes of discussing current and potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 8:15 a.m.

The Board's next regular meeting was scheduled for April 17, 2014 at 7:00 a.m.

There being no other business to come before the Board, Chair Solarz adjourned the meeting at 8:15 a.m.

Approved _____, 2014

By: _____
Chair J. Gregory Solarz

ATTEST: _____