

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

April 15, 2021
7:00 a.m.

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Greg Solarz presiding. Other Board members present: Dr. Charles Sharps, Bob Dillard and Melissa Cribbins. Board members absent: None. Water Board staff present: Ivan D. Thomas, General Manager; Matt Whitty, Engineering Manager; and Karen Parker, Administrative Assistant. Present via teleconference was Bryan Tichota, Customer Relations Supervisor; and John McKeivitt, Water Treatment Supervisor. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Solarz opened the meeting at 7:00 a.m. and asked Mr. Dillard to lead the Board and assembly in the Pledge of Allegiance.

Chair Solarz asked if there were any corrections or additions to the March 31, 2021, Regular Board meeting minutes. Dr. Sharps moved the minutes be approved as written. The motion was seconded by Mr. Dillard and passed unanimously.

Chair Solarz asked if there were any public comments, and there were none.

Regarding the proposed Grinnell Lane Pump Station project, Mr. Whitty stated several homes on Grinnell Lane have marginal pressure. During normal operation of the system customer service has received low pressure complaints from the highest elevation home on Grinnell Lane.

The homes on Grinnell Lane are served by the Wisconsin Pump Station and Charleston Reservoir. Wisconsin Pump Station will be out of service during the upcoming upgrade. During the upgrade we will utilize the Pigeon Point Pump Station to supply Charleston Reservoir.

Staff recently conducted a test by disabling Wisconsin Pump Station and using Pigeon Point to supply Charleston Reservoir. Staff monitored system pressure at Grinnell Lane during the test and determined pressures at several homes would drop below 20 psi with the highest home dropping below 10 psi. Mr. Dillard inquired how many homes are on Grinnell Lane. Mr. Whitty stated there are twelve homes.

After consideration of options to maintain pressure on Grinnell Lane when Wisconsin Pump Station is out of service staff recommends installing a permanent booster pump station on Grinnell Lane to improve pressure to twelve properties.

An investigation by staff resulted in an estimated cost of \$90,000 to install a new package pump station and 460 feet of 2-inch diameter PVC pipe using in-house labor. Staff has been in contact with Pump Tech, however they are trying to upsize what is needed. Staff wants only one pump inside the enclosure and Pump Tech is not able to provide that. The two options Pump Tech has given us were costly: one for approximately \$80,000 and the other for \$95,000. Both options are only for the pump station, and do not include any of the piping. Mr. Whitty stated the Everest

Pump Station was constructed with in-house labor and was a good project. Staff believes the same can be done with in-house labor constructing the Grinnell Lane Pump Station.

The fiscal year 2021 budget includes \$82,900 for reconstruction of the Brights Mill Pump Station. Staff recommends postponing the Brights Mill Pump Station project and using the currently budgeted funds for construction of the Grinnell Lane Pump Station. The active capital improvement fund has adequate funding to supply the additional \$7,100.

After a brief discussion, motion was made by Dr. Sharps to authorize staff to complete the Grinnell Pump Station project as described at an estimated cost of \$90,000. The motion was seconded by Ms. Cribbins and passed unanimously.

The Board's next regular meeting was set for Thursday, May 6, 2021, at 7:00 a.m.

Updates were given as follows:

- Repair of Wall – A quote has been received from Crow Clay & Associates for repair of the wall and a partial quote for the new entry way which is still in the design phase.
- Springbrook Upgrades – A test system in-house has been prepared by Springbrook and staff will start sampling reports that are run on a day-to-day basis. Staff will then give feedback on the system sometime in May before finalizing the update.
- AWIA Vulnerability Assessment and Emergency Response Plan – The Vulnerability Assessment is almost ready for certification which needs to be accomplished by June 30, 2021. The Emergency Response Plan is due December 31, 2021.
- Timber Cruising Services – Barnes & Associates are doing some preliminary work getting the framework for the data base set up. They have signed a subcontract with Northwest Management for the flight.

At 7:22 a.m. Chair Solarz directed they go into executive session for the purpose of discussing potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 7:40 a.m. There being no other business to come before the Board, Chair Solarz adjourned the meeting at 7:40 a.m.

Approved: _____, 2021

By: _____
Chair Greg Solarz

ATTEST: _____