

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

7:00 a.m.
December 5, 2013

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Greg Solarz presiding. Other Board members present: Dick Vigue, Melissa Cribbins and Dr. Charles Sharps. Board Members absent: None. Water Board staff present: Rob K. Schab, General Manager; Ron Hoffine, Operations Director; Robert Buras, Treatment Plant Supervisor; Matt Whitty, Engineering Supervisor; Jeff Howes, Finance Director; Bryan Tichota, Customer Relations Supervisor; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Solarz opened the meeting at 7:00 a.m.

Chair Solarz asked if there were any corrections or additions to the November 21, 2013 Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Dr. Sharps and passed unanimously.

Chair Solarz asked if there were any public comments and there were none.

Regarding the proposed re-bid of Pony Creek Treatment Plant paving and sidewalks, Operations Director Ron Hoffine said Task Order No. 1 with The Dyer Partnership was the design and contract documentation for this project. Quotes were solicited from local contractors and considered for award by the Board. All quotes received exceeded the \$100,000 threshold for informal Request for Quotes and the Board rejected all quotes at the September 19, 2013 Regular Board Meeting. Task Order 1 Amendment would include a formal Invitation for Bid with published advertisement is needed. Staff has asked The Dyer Partnership for a proposal to modify the bidding documents to meet the requirements. Dyer's fee is not-to-exceed \$4,501. This project was included in the 2014 fiscal year budget in the estimated amount of \$100,000. After a brief discussion, Dr. Sharps moved they authorize Task Order 1 Amendment for The Dyer Partnership in the not-to-exceed amount of \$4,501, authorize the advertisement for bids, and present the bids to the Board at a future date for consideration of award. The motion was seconded by Mr. Vigue and passed unanimously.

At 7:08 a.m. Chair Solarz directed they go into executive session for the purposes of discussing current and potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 8:35 a.m. There being no other business to come before the Board, Chair Solarz adjourned the meeting at 8:35 a.m.

The Board's next regular meeting was set for Thursday, December 19, 2013, at 7:00 a.m.

Approved _____, 2013

By: _____
Chair J. Gregory Solarz

ATTEST: _____