

COOS BAY-NORTH BEND WATER BOARD
P O BOX 539 – 2305 Ocean Boulevard
Coos Bay, Oregon 97420

Minutes
Regular Board Meeting

7:00 a.m
March 6, 2014

Coos Bay-North Bend Water Board met in open session in the Board Room at the above address, date, and time with Chair Solarz presiding. Other Board members present: Melissa Cribbins and Dick Vigue. Board Members absent: Dr. Charles Sharps. Water Board staff present: Rob K. Schab, General Manager; Ron Hoffine, Operations Director; Matt Whitty, Engineering Supervisor; Jeff Howes, Finance Director; Bryan Tichota, Customer Relations Supervisor; and Karen Parker, Administrative Assistant. Board Legal Counsel Jim Coffey was present. Media present: None. Chair Solarz opened the meeting at 7:00 a.m.

Chair Solarz asked if there were any corrections or additions to the February 20, 2014 Regular Board meeting minutes. Ms. Cribbins moved the minutes be approved as written. The motion was seconded by Mr. Solarz and passed unanimously.

Chair Solarz asked if there were any public comments and there were none.

Regarding the Pony Creek Treatment Plant Paving Project, Operations Director Ron Hoffine stated the Board previously rejected two bids received last fall through an informal Request for Quotes as both were in excess of \$100,000, which is the statutory limit for soliciting informal quotes. The Board authorized a formal bid advertisement. The Dyer Partnership prepared the design and bidding documents. Five bids were received as follows:

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|----------------------------------|--------------|
| Benny Hempstead Excavating, Inc. | \$ 84,108.00 |
| Bandon Concrete & Development | 87,958.40 |
| Americorp Construction, LLC | 94,470.00 |
| Knife River Materials | 98,952.00 |
| Johnson Rock Products, Inc. | 100,929.00 |

Mr. Vigue declared a conflict of interest caused by his professional work. At 7:20 a.m. it was the Board's consensus to table this matter and recess the open session until arrangements could be made for a telephone conference between Dr. Sharps, Mr. Solarz and Ms. Cribbins.

At 7:22 a.m. Chair Solarz directed they go into executive session for the purposes of discussing current and potential litigation pursuant to ORS 192.660(2)(h). At 7:45 a.m. the Board recessed to return to open session.

Dr. Charles Sharps was available by telephone to address the bid award for Pony Creek Treatment Plant Paving Project. Chair Solarz reviewed the five bids received. After a brief discussion, Ms. Cribbins moved to accept all bids received for the Pony Creek Treatment Plant Paving Project, and award a contract to Benny Hempstead Excavating, Inc., the lowest responsive bidder in the amount of \$84,108, contingent upon no protest being received during

the Notice of Intent to Award Protest Period. The motion was seconded by Mr. Solarz and passed with Ms. Cribbins, Mr. Solarz and Dr. Sharps voting in favor, and Mr. Vigue abstaining.

At 7:45 a.m. Chair Solarz directed they return to executive session for the purposes of discussing current and potential litigation pursuant to ORS 192.660(2)(h). They returned to open session at 7:47 a.m.

The Board's next regular meeting was scheduled for March 20, 2014 at 7:00 a.m.

Mr. Schab stated proposed Budget Meeting dates are scheduled at noon on May 29, June 5 and June 12, 2014.

There being no other business to come before the Board, Chair Solarz adjourned the meeting at 7:50 a.m.

Approved _____, 2014

By: _____

Chair J. Gregory Solarz

ATTEST: _____